

Employment Package



B E N E F I T S

Salary and employment package will be in line with the NHS Agenda for Change terms and conditions handbook (available on the NHS Employers website).

Salary

These posts are offered on Agenda for Change salary bands. Salaries are paid by bank credit on the 27th of each month.

Superannuation scheme

The NHS scheme provides a retirement pension based on 1/80th of your pensionable pay on retirement for each year of scheme membership and a tax free sum on retirement equal to three times pension.

Life assurance of 2 years pay applies while you are working and pensions and allowances for your spouse and children if you die. The scheme also provides ill-health retirement and redundancy benefits. Further details can be found at www.nhspa.gov.uk

Leave Entitlement

The annual leave year runs from 1 April to 31 March, The basic holiday entitlement is 27 days per annum, rising to 33 days for those with 10 years or more NHS service. The service need not be continuous. In addition there are currently eight bank holidays.

Flexible working and support to carers

Tax efficient childcare vouchers can be purchased through salary

and exchanged for childcare with local providers.

NHS London is supportive of flexible working arrangements – for example, in our Work Life Balance Policy we have extended current legislative rights to request flexible working to all staff, not just those with small children/carers' responsibilities.

Equality and diversity

NHS London has an Equal Opportunities and Diversity Policy. We are applying for the Disability Two Ticks Symbol and developing a Single Equality Scheme which includes an action plan for further enhancing equality for and diversity of NHS London staff.

Offices

Offices are at Victoria and at Paddington (for LPfIT staff) both are modern and smart with easy access to London Underground and other public transport facilities.

Free confidential counselling and advisory service

A 24/7 service is available to staff and their spouses/partners.

Annual Season Ticket Loans

Offered to all staff.

CON DIT IONS

Notice Period

The contract of employment will be offered on the basis of a notice period in accordance with Agenda for Change i.e. between 1 – 3 months dependant on salary band.

Health

All appointments to the SHA are subject to a satisfactory medical report from our occupational health department. The successful candidate will be required to complete a health declaration form and in some cases undertake a medical examination. Standard NHS sick leave and sick pay provisions apply, as detailed in the Agenda for Change terms and conditions handbook.

References

The appointment is subject to the receipt of two satisfactory references. One of these references must be from your current or most recent line manager.

NHS Manager's Code of Conduct

The contract of employment offered to the successful candidates for management positions will incorporate the NHS Manager's code of conduct. This code has two aims, firstly to guide NHS managers in the work they do and the choices they make. Secondly, to reassure the public that these decisions are being made against a background of professional standards and accountability.

